

## **Term Goals Master Plan**

### **Division/Department Goal**

#### **Administrative:**

- develop and/or finalize comprehensive policies for interaction with Municipal governments that address issues for development adjacent to municipal boundaries, including issues specific to the City of Hagerstown's Annexation Policy.
- review current assets and future needs to adopt a long term plan with regards to space requirements given the various departmental and outside agency locations and functions, and in accordance with a comprehensive strategy for efficient location of services.
- evaluate the potential for a Countywide COG to include collective affected interests of municipal governments and agency issues such as planning and environmental initiatives. Poll each municipality to determine overall interest.

#### **Planning:**

- complete '07 goals of Urban Growth Area rezoning recommendations and Water and Sewer Plan updates.
- update the Subdivision Ordinance to reflect open space requirements, environmental initiatives, etc.
- update Comprehensive Plan to comply with requirement of update in 2008.
- prepare required components of the Water Resources Element of HB 1141 in conjunction with Municipal planning initiatives and the Division of Environmental Management.

#### **Permits:**

- Implement review committee recommendations.

#### **Gaming:**

- develop an annual standard of review and accountability of all FR gaming activities.
- participate in development of Statewide process for gaming activities that does not adversely affect local control of funding.

#### **Public works:**

- Develop a long-range transportation plan identifying County needs for new or upgraded infrastructure required to support long-term growth management, and in cooperation with other local government initiatives.
- Develop a storm water management policy that addresses acceptance, long-term maintenance, and potential funding sources (i.e. special taxing districts).

### **Engineering:**

- complete update of all specifications and standard details used in construction, and capital and developmental processes including the subdivision process.
- develop a system to track all operations in the Engineering Department (master paper trail system) including a checklist of project meetings that occur, memos, etc.
- develop SWM program outlining upcoming regulatory changes based on TMDL.

### **Transit:**

- evaluate proper location of bus transfer points throughout the County for efficiency of operations and customer use.
- Update the route feasibility analysis to include a survey of ridership needs in rural sections of south County.
- implement a bus shelter program for appropriate locations.
- develop a ride-guide to facilitate public awareness of transportation services.

### **Building, Grounds, and Parks:**

- develop a countywide parks and recreation needs assessment plan – ties to Rec. goal.
- develop a consistent maintenance and operation policy for library branch facilities.
- Evaluate concept of an “annual pass” program for Black Rock Golf Course. This could include County/City employee discounts, hours of allowed play, etc. and is intended to increase usage and profitability of the facility.

### **Recreation:**

- develop a countywide parks and recreation needs assessment plan. Include an evaluation for Countywide needs at long-term buildout– ties to B,G, &P goal.
- develop a comprehensive strategy to expand school oriented recreation programs through joint-use agreements with HCC and BOE for use of their facilities. Possibly tie agreements into funding requests.
- develop joint recreational programs with/for municipalities and other organizations.

### **Airport:**

- plan for integration of the airport security data system with the Sheriff's office.
- conduct a demand analysis to ensure adequate infrastructure is available for future expansion of the airport's northwest business quadrant.

## **Environmental Management:**

- form a Local Implementation Team to develop a local basin level Tributaries Strategy Plan.

### **Solid Waste:**

- develop a comprehensive approach toward recycling and reduction of solid waste to ensure efficient waste removal and extend the lifetime of the solid waste site. Options may include waste to energy options and waste classification systems.
- review possible franchising of solid waste/recycling services countywide.
- evaluate possibilities for methane extraction and use.

- implement testing of unmanned site access for transfer stations/recycling sites using wireless technologies for security.

#### **Water Quality:**

- tie County Capacity Management Plan into Planning Department goals for 2008 to facilitate new Comprehensive Plan and HB 1141.
- prepare water/sewer component of comprehensive plan in conjunction with the Planning Department to meet HB 1141 requirements.
- support Planning in completing the Water and Sewer Master Plan update.

#### **Budget and Finance:**

- explore a bi-annual budget process with alternating years for CIP and operating budgets.

#### **Purchasing**

- develop an electronic bid notification process/electronic marketplace concept.

#### **EDC**

- develop a refined policy that allows new developments to proceed through the EDC process in an expedient manner.
- develop an action plan/facilitate involvement of EDC in key economic development areas including the Airport, Ft.Ritchie, and the Allegheny Energy Technology Park.

#### **Fire and Emergency Services**

- complete central operations for DFES and PSAP program as envisioned.
- analyze training options for all Fire & Rescue services.
- evaluate opportunities by station/service area to determine what changes are necessary to capture maximum efficiencies for emergency response operations including needed funding levels.

#### **Sheriff's Department**

- complete Sheriff's Department accreditation program.
- evaluate proper locations for efficient police services throughout the county (substations).
- evaluate implementation of community deputy program for Municipalities.

#### **Human Resources:**

- develop a formal safety/risk departmental management program.

**Information Technology:**

- evaluate set-up and function of expansion to GIS data management needs.

**Community Partnership**

- review and update local bylaws for WCCP Board.
- develop a comprehensive strategy to reduce teen pregnancy by a measurable goal.
- develop an electronic marketplace concept for bidding on use of available grants for initiatives such as teen pregnancy programs.

**Commission on Aging:**

- Evaluate the need and location for development of an active adult senior center.